**Supervisor, Technical Training & Learning Development**

**Position Purpose**

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| This position designs, develops, coordinates and conducts effective safety, regulatory and technical training programs for gas operations. Implements these programs to ensure full compliance with the Company safety policies, programs, and existing and future government regulation. Provides technical support requiring extensive knowledge of gas pipeline construction, operation and maintenance; transmission practices; liquefied natural gas, and liquefied propane production facilities; operator qualification and recordkeeping and reporting requirements.  |

**Principal Accountabilities**

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| **% of time** | **End Results** |
| **60%** | **Technical Training:** Develops, coordinates and conducts training programs to inculcate proper methods and procedures, and to promote an institutional culture favorable to compliance. Ensures these programs, record keeping, and reporting comply with all applicable codes, regulations and industry standards.* Develops, delivers, coordinates and conducts hands-on-technical, safety and regulatory training programs and curriculum to provide gas operations personnel with the knowledge skills and abilities necessary to perform their jobs in a safe and qualified manner.
* Works with local mangement and supervisory staff on the development, delivery and evaluation of employee progression (i.e., apprentice through First Class). Develops and coordinates progression training curriculum to ensure that employees in progression are provided the knowledge skills and abilities required for the appropriate skill level.
* Evaluate, modify and update existing training programs, materials to ensure continuous improvement and drive a performance-based culture that fosters a safe working environment.
* Ensures accurate and reliable documentation and records for the Company’s training activities.
* Audits internal compliance; verifies that procedures, work practices, record keeping, and reporting are followed, and meet regulatory requirements.
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| **10%** | **Community Outreach*** Facilitates and delivers Emergency Response Management Seminars and Pipeline Safety Training Presentations to local Fire Departments and Municipalities to support Unitil’s Public Awareness Program annually
* Conducts Excavation and Contractor Awareness Trainings to promote safety and protect underground facilities as needed
* Participates in Mutual Aid Functional Exercises as needed
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**Qualifications**

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| * Associates degree in engineering, business administration or curriculum compatible with the requirements of the position or equivalent work experience.
* Seven years progressively responsible experience in gas operations and construction, engineering, meter and service, LNG and LPGA production facilities or directly related experience with emphasis on industry work practices and regulatory requirements.
* Demonstrated experience in working and communicating across functional boundaries, interacting with bargaining unit workforce and leadership.
* Background in code compliance with an understanding of all applicable codes, i.e. 49 CFR 192, 49 CFR 193, CMR 220, NH PUC 500, NH PUC 800, ME PUC 420, NFPA 58/59 and NFPA 59A.
* Ability to use desktop applications (e.g., Microsoft Word, Excel, and PowerPoint)
* Ability to learn industry specific Learning Management Systems (ITS, Veriforce) to manage Company Operator Qualifications (O.Q.)
* Must possess Operator Qualification (certification based upon the requirements set forth in D.O.T. 49 CFR 192, Subpart N
* Will be drug tested under the PHMSA drug pool
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Please apply using the link below.

https://workforcenow.adp.com/mascsr/default/mdf/recruitment/recruitment.html?cid=ba034618-ece3-4146-bf0b-d929805bb982&ccId=19000101\_000001&type=JS&lang=en\_US&jobId=568990